



**Department of Land Management
Building & Zoning Division**

116 HAMPTON ROAD, SOUTHAMPTON, NY 11968

Phone: (631) 287-5700 **Fax:** (631) 287-5754

www.southamptontownny.gov

ARCHITECTURAL REVIEW BOARD SUBMISSION REQUIREMENTS

The Board of Architectural Review is charged with the duty of maintaining the desirable character of the Town and disapproving the construction, reconstruction and alteration of buildings that are designed without consideration of the harmonious relation of the environs in which they are set.

The Board is charged with the duty of exercising sound judgment and of rejecting plans which, in its opinion, based upon study and advice, are not of harmonious character because of proposed style, materials, mass, line detail or placement upon the property of in relation to the spaces between buildings or the natural character of the landscape or because the plans do not provide for the location and design of structures and open spaces so as to create a balanced and harmonious composition as a whole and in relation to its several parts and features to each other.

Owner's Name: _____ SCTM# 900 - _____

Property Address: _____ Phone Number: _____

ALL APPLICATION TO THE ARCHITECTURAL REVIEW BOARD MUST INCLUDE THE FOLLOWING INFORMATION:

- ❖ Roofing Material _____ Color _____
- ❖ Siding Material _____ Color _____
- ❖ Trim Material _____ Color _____
- ❖ Gutter Material _____ Color _____
- ❖ Main Entry Door Style _____ Color _____
- ❖ Exterior Hardware Material _____ Color _____
- ❖ Garage Door Style _____ Color _____
- ❖ Foundation Material ☐ Plain ☐ Concrete ☐ Stucco Color _____
- ❖ Window type, frame and mullion color. Include type of glazing ☐ Mirrored ☐ Not Mirrored
- ❖ If more than one type, specify each by type and color
Window type ☐ Double Hung ☐ Awning ☐ Crescent ☐ Other _____
Color _____
- ❖ Exterior lighting type _____ Color _____
State whether ☐ On ground ☐ Above ground
- ❖ Shutter Material _____ Color _____

If you have any questions regarding this information,
please contact *Cathy Shamoun*, Secretary to the Architectural Review Board at (631) 702-1844.